



MEYERCRUDEN

CIVIL | STRUCTURAL | GEOTECH

PRIVACY POLICY

(PUBLIC NOTICE)

We collect personal information from you, including your:

- Name
- Phone number
- Email address
- Billing address
- Project details

We collect your personal information to:

- Provide project fee proposals;
- Complete your project; and
- For billing purposes.

Providing some information is optional, however, if you choose not to enter a full contact name, telephone number, billing address we are sorry, we will be unable to provide our services.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong.

We will:

- Keep your information safe
- Never pass on your details without your permission

If we break any rules, even by accident, we will immediately:

- Contain the breach and make a first assessment
- Evaluate the breach
- Notify affected people if necessary
- Prevent the breach from happening again
- We will report to the Privacy Commissioner (if required)

If you would like to ask for a copy of your information, or to have it corrected, please contact the Privacy Officer – Katie Lindsay, katie@mcengineering.co.nz or 03 445 0670.